



**COMMUNITY JUSTICE AYRSHIRE BOARD MEETING  
MONDAY 1 OCTOBER 2018 AT 10.00AM  
DREGHORN FIRE STATION**

- Present:**
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|---------------------|---|
| Cllr Anthea Dickson | Elected Member, North Ayrshire Council (Chair)                            |
| Kevin Wells         | Service Manager, Early Intervention and Prevention, East Ayrshire Council |
| Barbara Hastings    | Chief Executive Officer, The Ayrshire Community Trust                     |
| Stevie Erskine      | Assistant Director Resettlement Services HMP Kilmarnock, SERCO            |
| Donna McKee         | Head of Service, Children, Families and Justice, North Ayrshire H&SCP     |
| Thelma Bowers       | Head of Service, Mental Health, North Ayrshire H&SCP                      |
| Stuart McKenzie     | Clinical Nurse Manager, North Ayrshire H&SCP                              |
| Kenny Hankinson     | Group Manager, Scottish Fire and Rescue                                   |
| Alice Dillon        | Manager, Community Justice Ayrshire                                       |
| Jackie Hamilton     | Snr Manager, Children's and Justice Services, South Ayrshire H&SCP        |
| Kevin Callan        | Team Leader, Skills Development Scotland                                  |
| Marion MacAulay     | Snr Manager, Locality Services, East Ayrshire H&SCP                       |
| Lucy Gordon         | Third Sector Coordinator, CVO East Ayrshire                               |
| Kirsty Baker        | Planning and Performance Officer, Community Justice Ayrshire              |
| Supt Tim Ross       | Police Scotland   |
| Nicola Fraser       | Planning Manager, Mental Health, North Ayrshire H&SCP                     |
| Claire Gilsenan     | Business Support Officer, Community Justice Ayrshire (Minute)             |
- In Attendance:**
- |                |   |
|----------------|---|
| Sharon Belshaw | Clinical Lead, Break the Silence                  |
| Kirsty McCall  | Partnership Development Worker, Break the Silence |
- Apologies:**
- |                       |   |
|-----------------------|---|
| Paula Godfrey         | Head of Children's Health, Care and Justice Services, South Ayrshire H&SCP                        |
| David Thomson         | Associate Nurse Director / IJB Lead Nurse / NHS Ayrshire & Arran MAPPA Lead, North Ayrshire H&SCP |
| David MacRitchie      | Snr Manager Justice Services and Chief Social Work Officer, North Ayrshire H&SCP                  |
| Fiona Fawdry          | Chief Executive Officer, CVO East Ayrshire  |
| Helen Canning         | Director of Student Services, Ayrshire College  |
| Chief Supt Paul Main  | Police Scotland   |
| Claire Tooze          | Area Manager, Skills Development Scotland   |
| Cllr Douglas Campbell | Elected Member, South Ayrshire Council  |
| Cllr Iain Linton      | Elected Member, East Ayrshire Council   |
| Karen Smith           | Governor HMP Dumfries, Scottish Prison Service  |
| Michael Guy           | Director HMP Kilmarnock, SERCO  |
| Cllr Lee Lyons        | Elected Member, South Ayrshire Council  |
| Carol Nisbet          | Director of Learning & Skills – Access & Inclusion  |

Item	Topic	Action
<b>1.</b>	<b>WELCOME &amp; INTRODUCTIONS</b>	
	Cllr Dickson welcomed everyone to the meeting and thanked Kenneth Hankinson and colleagues at Scottish Fire and Rescue for agreeing to host the meeting.	
<b>2.</b>	<b>MINUTES OF MEETING – 21 MARCH 2018</b>	
	The presentation from the Partnership Delivery Team was circulated via email along with the draft minute on 03.07.2018, a copy is available via Community Justice Ayrshire staff if required.	
	Claire to correct titles for all Health and Social Care Partnership representatives.	

	The minute from the previous meeting was agreed for accuracy.	
<b>3.</b>	<b>MATTERS ARISING</b>	
	Alice confirmed an invitation has been extended to Dr Beth Weaver for the Board meeting in December to update on the Service User Involvement Initiative.	
<b>4.</b>	<b>DEVELOPMENT SESSION: SUPPORT FOR PEOPLE WHO HAVE BEEN AFFECTED BY CRIME</b>	
	<p><b>Survivors of Rape and Childhood Sexual Abuse</b>  Cllr Dickson welcomed Sharon Belshaw, Clinical Lead and Kirsty McCall, Partnership Development Worker from Break the Silence to the meeting.</p> <p>Break the Silence are a charitable organisation providing professional support for survivors of rape and childhood sexual abuse in East and North Ayrshire for those aged 13+. They offer a range of counselling services using professionally qualified psychotherapists, complementary therapies, group activities, advocacy and volunteering. The service offered is open ended and not restricted to a period of time. Sharon advised it is recognised that there are so many triggers that mean people need to access counselling at certain times throughout their life and the Scottish Government have acknowledged that lifelong support may be required. The group activities include a cooking group and at the end of each cooking session everyone sits down to have their meal together. Volunteering opportunities are available in reception, complimentary therapies or as ambassadors.</p> <p>Scottish statistics reported - Police recorded 4,762 sexual offences against children in Scotland in 2016/17. This was a 9% increase on the previous year. All 4 UK Home Nations saw a sharp increase in 2014/15 possibly due to an increased willingness to report abuse following recent high profile sexual abuse cases in the media.</p> <p>The World Health Organisation's "World Report on Violence and Health" published in 2002, estimates that 20% of females and 5-10% of males will have experienced childhood sexual abuse.</p> <p>Some figures have been extrapolated from local population statistics - 14,468 Females and 4,935 Males living in North Ayrshire will have experienced childhood sexual abuse. 12,413 Females and 5,817 Males living in East Ayrshire will have experienced childhood sexual abuse. Sharon advised these figures may be much greater as people don't often report to the Police.</p> <p>In the period 1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2018, Break the Silence supported 478 people and received 415 new referrals for support. Referrals have increased +27% on last year's figures. Sharon advised there was a 50% increase in male referrals last year and they are trying to target more promotional campaigns towards males. Break the Silence are the first Scottish partner of the Male Survivor Partnership. In the 12 month period to 31<sup>st</sup> March 2018 they offered 2,709 counselling sessions.</p> <p>Break the Silence are involved in the Cross Party Group on Adult Survivors, delivering training to Midwives, providing an input to prison staff, providing an input at the Violence Against Woman Conference in East Ayrshire, hosting a visit with the Minister for Health, Resilience screening panels, trauma cards and delivering MVP training in schools (Mentor and Violence Prevention) where pupils are trained to act as a point of contact for their peers.</p> <p>Sharon circulated trauma cards for information, advising that these were developed from a client led advisory group and are used in a variety of settings. They are currently in the process of developing wrist bands as an alternative tool, which won't be branded or contain personal information, but will make people aware that the person wearing it has suffered a complex trauma.</p> <p>The presentation contained input from an in-care survivor, who provided background on her story and then read a letter that they had written about their time in care and with Break the Silence. Due to the content, we are unable to share this presentation along with the minutes.</p>	

	<p>Barbara asked whether they had had an increase in funding to reflect the increase in demand for services. Sharon advised they have had no increase to funding, additional funding is sought through the Bank of Scotland and the Robertson Trust which is used for activities and groups. Sharon advised they have a specific member of staff in place who spends their time trying to identify and apply for funding. Barbara advised if there were issues or matters that partners need to be aware of then to please bring this to the attention of the three TSI's who bring this to the attention of the CJA Board.</p> <p>Councillor Dickson thanked Sharon and Kirsty for the input, which all agreed had been extremely informative.</p>	
<b>5</b>	<b>BEGINNINGS, BELONGING, BELIEF</b>	
<b>5.1</b>	<p><b>Locality and Thematic Group Updates</b></p> <p>Kirsty spoke to the summary report she had prepared on the locality and thematic groups. The minute from the last Safer North Ayrshire Partnership (SNAP) meeting was not yet available therefore an update will be included at the next meeting.</p> <p>Barbara advised there are a number of Employability Hubs throughout North Ayrshire where people can attend and be given help and support with their IT skills which may alleviate some of the digital aspects of Universal Credit. Kevin advised they have similar support available within East Ayrshire.</p> <p>Thelma asked if Veterans First were involved in throughcare services within HMP Kilmarnock. Alice advised SACRO Mentoring Service are involved and attend the fortnightly partners meetings. Alice highlighted the variety of untapped support available for veterans and their families across Ayrshire. Alice further advised there is a single point of contact within the justice services offices across Ayrshire and they are currently looking at identifying a veterans champion within the prison.</p> <p>Thelma noted the intention to map out the veterans services available from which a report will be presented to the IJB to help raise awareness. Once work begins Thelma will bring back to the CJA Board for further consultation.</p> <p>Stuart advised that Acorn Furniture Workshop at Ailsa Hospital offer pre-vocational training to individuals with mental health needs in Ayrshire. They were instrumental in picking up people when the Gardening Leave Project in South Ayrshire came to an end. Stuart advised from his experience and involvement that veterans no longer want to be identified as such, they feel the best way to reintegrate back into the community is not to be regarded as veteran and just to be a person. Stuart highlighted further work is required in recognising female veterans and making services more accessible for them.</p>	
<b>6</b>	<b>COMMUNITY JUSTICE FUNDING</b>	
<b>6.1</b>	<p><b>Transitions Funding – Verbal Report for Information / Endorsement</b></p> <p>Alice tabled a funding report which will be circulated electronically with the draft minute. Alice confirmed funding has been extended for 2019/2020 and renamed Community Justice Collaboration/Partnership Working Support funding.</p> <p>Alice acknowledged the difficulty she has had in being able to bring a robust financial report from the three local authorities. Agreement has now been reached from the three local authorities that financial oversight will transfer to North Ayrshire Council; work continues to progress to complete this.</p> <p>Alice confirmed there was in the region of a £100,000 underspend from the transitions funding, the Board agreed £40,000 to continue the Turning Point Scotland Prison Support Pathway service until March 2019, and £30,000 (£10,000 to each area) to support the development of peer work in each area, which left £30,000 to deliver smaller pieces of work, some of which has already been approved by the Board.</p> <p>The Service User Involvement Initiative Project is in the final stages. There will be no further</p>	

financial commitment to this project.

The Turning Point Scotland Prisoner Support Pathway service will come to an end on 31<sup>st</sup> March 2019. The steering group has met regularly to try and identify a sustainable model for throughcare services at HMP Kilmarnock in the absence of further funding or input from SPS. Alice confirmed if a resolution is not found then there will be no throughcare services available at HMP Kilmarnock; SERCO will only deliver contractual services which includes Addiction, Housing and Employability.

In the absence of any identified sustainable funding Alice suggested that Community Justice Ayrshire take on responsibility for the coordination of the fortnightly partners meetings. SERCO staff would need to expand their core screening so information on the men could then be passed to Community Justice Ayrshire to help inform the partners' meetings and identify a lead agency. In addition to this there would be a community partners' meeting which Community Justice Ayrshire would also chair. Alice advised Community Justice Ayrshire are totally impartial, so any onward referrals would not be biased or based upon financial gain for Community Justice Ayrshire. Alice further noted that the current model has its strength in that there is commitment from partners to engage with men in prison prior to liberation and then to work with them in the community. We do not wish to see this strength being lost and for partners to disengage, as this would undermine the developmental work that Turning Point Scotland had done over the past 2 years.

Running parallel to this, it is still our intention to write formally to SPS in relation to the inequality that is faced by those who are held within private prisons who do not have access to Throughcare Support Officers. Alice proposed that a scoping exercise is undertaken as soon as possible in order to inform the planning for the new model of throughcare.

Tim noted he agrees in principle to scope this model out however advised that Community Justice Ayrshire need to be careful that they don't end up managing a service that they weren't set up to do.

Donna agreed in principle however is keen to see feedback from the scoping exercise and an exit strategy.

Alice advised that Turning Point Scotland have asked to reduce their input on a planned basis, which will allow them to work with the two staff members to try and upskill them in other areas in order to enhance their employment opportunities post March 2019.

Stevie advised SERCO are not confident of receiving any form of resource from SPS. Stevie reiterated if a model cannot be put in place post March 2019 then SERCO will revert to delivering contract only services, as their current resources do not allow for anything more. Stevie advised the link centre has mandatory services in place, with staff managing appointments to the three contracted services.

Kevin noted it would not be possible to make a decision on a reduction on service without having undertaken the scoping exercise. Kenny noted any reduction in service would need to be considered very closely. Thelma advised as it was a contractual obligation then they would need to deliver the agreed service. Stuart was keen to ensure there is full transparency in terms of the Turning Point Scotland's contractual obligation for their staff.

The Board agreed to proceed in principal with the scoping exercise, but remain cautious about the practicalities of the suggested model.

Alice advised she had received a request from the Chief Executive of Families Outside to ask whether the CJA would consider contributing to the cost of the Family Support Worker who provides support in Ayrshire. The full cost for one Regional Family Support Worker for one day a week for a year is £8,000. Alice advised she unfortunately does not have any further information at this time and is aware the Board would require this in order to make some form of decision.

	<p>Cllr Dickson advised we are a strategic body and not an implementation body, there would need to be further discussion around the added value, service delivery, core costs, outcomes and an exit strategy.</p> <p>Marion asked what plans are in place for the uncommitted funds - can we consider what our priorities are and how they fit with the strategic plans. Once this is known then the Board can consider how to spend the uncommitted funds.</p> <p>Alice agreed to provide the Board with a set of proposals in relation to the remaining uncommitted funds at the next meeting. This will allow Board members to make an informed decision about how best to utilise this money.</p>	
<b>6.2</b>	<p><b>HMP Kilmarnock TPS PSP Service</b> As discussed and noted above under 6.1.</p>	
<b>6.3</b>	<p><b>Service User Involvement Initiative</b> Kirsty spoke to the summary report she had prepared on the progress of the three Service User Involvement groups.</p> <p>The #JustFootball tournament took place on Sunday 30 September at Powerleague in Kilmarnock. By all accounts this was a successful event and was well attended by colleagues, partners and families. The Community Voice Network (CVN) service user involvement team won the tournament. Kirsty will pull together a brief report and bring to the next Board meeting for information.</p> <p>The 'Inclusive Justice: Initiating Service User Involvement' launch event will take place on Thursday 22 November at Greenwood Conference Centre showcasing the work of the project and launching the service deliverables. The planning group will meet again next week to finalise the programme for the session. Save the dates have been circulated, due to the interest in attending this event Alice encouraged Board members to confirm their availability to attend as soon as possible.</p>	
<b>6.4</b>	<p><b>Strengthening Links with the Third Sector – Brunch Event Update</b> Kirsty spoke to the summary report she had prepared on the brunch event.</p> <p>Chris McCully, Development Coordinator – Strengthening Engagement Lead, CJVSF provided an input at the event and advised that Community Justice Ayrshire are much further forward than other areas in terms of links with third sector agencies with representation on the Board and at Thematic Group meetings.</p> <p>Cllr Dickson advised it was a very lively session and much appreciated. Comments from her table were about agencies having an awareness of what is happening in the wider community, they would like some kind of forum within the third sector that will give them more awareness and allow for information sharing.</p> <p>Barbara advised it is very difficult to identify services who are set up and funded to specifically work with justice services. Barbara further advised in North Ayrshire they have established a third sector forum which is beginning to take off, they are keen to see how they can develop this and bring in key speakers.</p>	
<b>7</b>	<p><b>COMMUNITY JUSTICE AYRSHIRE DRAFT ANNUAL REPORT – FOR ENDORSEMENT</b></p> <p>Community Justice Scotland produced a template that all thirty partnership areas must complete, which they will then collate and produce one single report which will be published next year. As there was strict guidance and a word limit from Community Justice Scotland, Alice advised this will not be Community Justice Ayrshire's annual report. A more 'public facing' report will be produced, and will be available for the Board to consider for endorsement at the next meeting. Due to the word limitation where possible we have included links to further information. Alice advised the draft report has been sent to the thematic and locality groups for comments, some have been returned and will be incorporated into the report.</p>	

	<p>Discussion commenced around the ABI data contained within the report. Thelma to check the ABIs in North Ayrshire with the Prevention Support Team and feedback. Jackie referred to the section 'Justice Social Workers are now capturing ABI's', Jackie advised Justice Services have always undertaken this, so this should be removed. Alice advised she had received completed data and information from the end of year report produced by NHS Addiction Services.</p> <p>Donna advised that Health Visitors should have been trained to deliver ABIs, however it had not been progressed until now.</p> <p>Thelma suggested adding Veterans First in under section 4 and also including this within the fuller annual report.</p>	<b>TB</b>
<b>8</b>	<b>CURRENT PARTNERSHIP WORKING UPDATES</b>	
<b>8.1</b>	<p><b>SCOTTISH GOVERNMENT MH STRATEGY ACTION 15 FUNDING ALLOCATION AND AYRSHIRE AND ARRAN RESPONSE</b></p> <p>As part of the Mental Health Strategy 2017-2027, Scottish Government Ministers made a commitment to provide funding to support the employment of 800 additional mental health workers to improve access in key settings such as A&amp;E departments, GP practices, police station custody suites and prisons. The Scottish Government required Integration Authorities to develop a high level plan. Thelma advised as we have a significant change programme, we were well placed to put a high level plan together in this instance. Money will be used to extend the CRT/Police Triage Pathway, recruit prison healthcare staff – Psychologist, Occupational Therapist, Speech and Language Therapist and MH Nurses, recruit a MHO/Social Worker for Low Secure/Forensic Inpatient service (Justice Services) and to recruit MH Nurses to be used in the primary care setting – GP surgeries.</p> <p>Stuart highlighted the scope to look at how we use the MHO/Social Worker within justice services. The worker will be located within the forensic team in order to enhance their forensic knowledge.</p> <p>Stevie advised the developments within prison healthcare are a great step forward and they will work alongside forensic colleagues in the prison to embed the additional staff / services.</p> <p>Stuart acknowledged there is still a need to focus on women's forensic mental health care services.</p> <p>Stuart advised that Ayrshire &amp; Arran is attracting a high calibre of candidates for posts recently advertised.</p> <p>Thelma will provide further updates as required at future Board meetings.</p>	
<b>9</b>	<b>ANY OTHER PARTNER UPDATES</b>	
	<p>Kenny advised Scottish Fire and Rescue are still working with partners at HMP Kilmarnock regarding the training session for prisoners due for liberation. This will include CPR, Road Safety, Home Safety, Smoking Cessations, etc. Kenny hopes this will be finalised shortly and then delivered within the coming months.</p> <p>Donna thanked partners for helping North Ayrshire H&amp;SCP in achieving a marked reduction in 'outings' of registered sexual offenders'.</p> <p>Donna advised the Making a Difference service user involvement group recently presented at the Social Services Expo event, which was well received.</p>	
<b>10</b>	<b>A.O.C.B</b>	
	<p>Stuart provided an update on work with the PF following a meeting with colleagues in Dumfries and Galloway. He advised we need to work with smaller partners in the first instance, learn from our experiences and one and other. Coordinators meetings could be set up twice a year to allow for knowledge and peer sharing. There are a lot of work streams, we need to look at our current challenges and see what we can learn. Jackie spoke about difficulties with the PF marking cases as it is now all done centrally, therefore those marking don't have the knowledge</p>	

	of the Ayrshire area and services. Discussion commenced around engagement with the Local Law Society to try and target information at defence solicitors. Alice advised she attends the North Strathclyde Sheriffdom meeting along with Supt Tim Ross. The meeting is PF led and still in the early stages. This is how the PF chose to engage with a variety of difference partners and agencies.	
<b>10.1</b>	<p><b>ACEs STRATEGIC PLANNING MEETING</b></p> <p>Alice advised the pan Ayrshire strategic group is still running and they are currently looking at the direction of the group, the next meeting is scheduled to take place in December.</p> <p>South Ayrshire has undertaken a number of Resilience screenings with over 800 in attendance. North Ayrshire has completed their locality screenings which were also very well attended. East Ayrshire hosted a screening event at the Odeon in Kilmarnock and are now looking at how to take this forward in the area.</p> <p>Alice and Cllr Dickson will be attending the Ayrshire Children's Panel Members screening on Wednesday night. Alice advised Break the Silence has requested a screening and input to their staff and a selection of partners which will take place on Wednesday 25 October. The DWP also requested some input, so they have been invited to attend other partner events.</p> <p>Alice and Cllr Dickson attended the Making Scotland the World's First ACE Aware Nation event in Glasgow, with over 2000 people in attendance. Alice acknowledged it was a good event and that it had attracted delegates from across Scotland and much further afield.</p>	
<b>10.2</b>	<p><b>PERIOD POVERTY</b></p> <p>Cllr Dickson advised North Ayrshire has been offering free sanitary products to women and are trying to encourage all community planning partners to do the same. Cllr Dickson advised she would be grateful if partners within justice could take this forward.</p> <p>Alice advised Andy Davie, Justice Team Leader in North Ayrshire had approached her regarding a situation that had arisen at Kilmarnock Sheriff Court where clothing and sanitary products were required. Alice will follow this up further with Andy to see if there have been any further instances. Jackie advised there are also issues around managing this securely as very often females in custody or at Court won't ask male security officers at the Court for these products or assistance.</p>	
<b>10.3</b>	<p><b>SELF-EVALUATION</b></p> <p>Community Justice Scotland in conjunction with the Care Inspectorate have asked for three areas to pilot a self-evaluation exercise. Alice advised we have put ourselves forward for this and will provide further information in due course. If we are unsuccessful then we will conduct our own self-evaluation in the new year.</p>	
<b>10.4</b>	<p><b>RECONVICTION DATA</b></p> <p>The link to the full resource is available, Kirsty will prepare a summary report from a local perspective and bring it to the next Board meeting.</p>	
<b>11</b>	<p><b>THANKS AND CLOSE</b></p> <p>Cllr Dickson thanked everyone for their attendance and contributions.</p>	
<b>12</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>Wednesday 12 December 2018 at 1.30pm within the Skills Development Scotland Office, 55 John Finnie Street, Kilmarnock</p>	

Action Point	Owner	Required (Date)	Completed (Date)
Speak to colleagues in Dumfries & Galloway who will ask Fiscal to speak about a model of working.	Stuart	13.12.2017	01.10.2018
Extend invite to Department of Work and Pensions to future Board meetings	Alice	20.06.2018	20.06.2018

Extend invite to Dr Beth Weaver to provide input at future Board meeting regarding Service User Initiative	Alice	19.09.2018	
Provide feedback Regarding ABI data in North Ayrshire	Thelma	31.10.2018	