

Present:	<p>Cllr Anthea Dickson Kevin Wells</p> <p>Jim Anderson Kaileigh Brown Kevin Callan Marion MacAulay Helen Canning Jackie Hamilton Cllr Julie Dettbarn David Thomson Michael Guy Chief Supt Paul Main Rhona Hotchkiss Alice Dillon Graeme Smith Fiona Fawdry Lucy Gordon Claire Gilsean</p>	<p>Elected Member, North Ayrshire Council (Chair) Service Manager, Early Intervention and Prevention, East Ayrshire Council Station Manager, Scottish Fire and Rescue Operations Manager, The Ayrshire Community Trust Team Leader, Skills Development Scotland Snr Manager, East Ayrshire Council Director of Student Services, Ayrshire College Snr Manager Justice Services, South Ayrshire Council Elected Member, South Ayrshire Council Associate Nurse Director, NHS Ayrshire & Arran Director HMP Kilmarnock, SERCO Divisional Commander, Police Scotland Governor HMP Greenock, Scottish Prison Service Manager, Community Justice Ayrshire Community Justice Ayrshire (seconded from Police Scotland) Chief Executive Officer, CVO East Ayrshire Third Sector Coordinator, CVO East Ayrshire Administrative Officer, Community Justice Ayrshire (Minute)</p>
Apologies:	<p>Donna McKee David Bell Laura Mundell Barbara Hastings Cllr Iain Linton Susan Taylor Stuart McKenzie Paula Godfrey Pat McPhee Kenneth Hankinson</p>	<p>Head of Service, North Ayrshire Council Executive Support, Scottish Courts Sheriffdom Procurator Fiscal, COPFS Chief Executive Officer, The Ayrshire Community Trust Elected Member, East Ayrshire Council Head of Service, East Ayrshire Council Clinical Nurse Manager, NHS Ayrshire and Arran Head of Service, South Ayrshire Council Area Manager, Skills Development Scotland Group Manager, Scottish Fire and Rescue</p>

Item	Topic	Action
1.	WELCOME & INTRODUCTIONS	
	Alice welcomed everyone to the meeting, introductions were made and apologies noted for the purpose of the minute.	
2.	MINUTES OF MEETING – 13 DECEMBER 2017	
	The minute from the previous meeting was agreed for accuracy.	
3.	MATTERS ARISING	
	No update available from Stuart MacKenzie, so this action will be carried forward to the next meeting. The remaining two actions are now complete and will be picked up throughout the minute.	SMcK
4.	DEVELOPMENT SESSION – MAKING AYRSHIRE AN AREA OF EXCELLENCE FOR TRAUMA INFORMED WAYS OF WORKING	
4.1	James Docherty – Bringing Theory to Life	
	A short video clip from the event was screened for partners from the ACEs conference on Friday 16 February featuring James Docherty, Violence Reduction Unit who highlighted his experience and brought the theory to life.	

	<p>Following the Board meeting, further footage from the event will be made available through the Community Justice Ayrshire website and circulated to partners for information and sharing.</p> <p>Cllr Dickson thanked those in attendance at the conference for their contribution on the day as well as the Community Justice Ayrshire team for the coordination of the event.</p>	
4.2	ACEs: Start Where You Are and Do What You Can – Conference Update and Report	
	<p>The conference received over 300 expressions of interest across a variety of partner agencies, however on the day we were only able to accommodate 150. A variety of academic speakers provided an input with James Docherty bringing the theory to life between each speaker. The conference finished with a panel member question and answer session followed by a screening of 'Resilience'. Cllr Dickson also announced at the end of the conference that Ayrshire Division of Police Scotland had intimated their intention to commence working to become a 'trauma informed' organisation.</p> <p>Alice summarised the content of the evaluation report, which had been prepared using the feedback from the survey issued to delegates following the conference. Graeme highlighted some of the key themes detailed within the report. Cllr Dickson reported that the social media output on the day of the event, and following this, has also been very positive.</p> <p>Following the Board meeting the evaluation report will be made available via the Community Justice Ayrshire website, with Graeme adding a weekly feature on each speaker. A de-brief meeting for the planning group will also be arranged.</p> <p>Rhona asked, given the appetite for the conference and the fact it was oversubscribed, would there be an option to run a second event, using partners to help share any associated costs. Alice advised if the appetite is there then this is something that could be considered. Cllr Dickson advised this would be given some serious consideration given the audience is there for a second event. A decision would be required as to whether a second event would be moving the discussion on to the next stage or repeating the ACEs topic at the same level to extend the knowledge to those who have already registered their interest. Chief Supt Main confirmed he would be supportive of another event.</p>	
4.3	Police Scotland (Ayrshire Division) – Steps Towards Becoming Trauma Informed	
	<p>Following on from the Community Justice Ayrshire Board meeting in August, where Chief Supt Main first spoke about his enthusiasm for this area of work, the Police have undertaken two screenings of 'Resilience' to colleagues and some partners, and both events received positive feedback. Chief Supt Main commented that he was delighted that other organisations have followed their example to become 'trauma informed' organisations and indeed he now feels that the Police might have been positively overtaken, with other partners getting on board. Since the announcement at the conference, the support and energy on social media has been very positive.</p> <p>Chief Supt Main is trying to coordinate an advisory group meeting with senior key partners across Ayrshire to look at the 'next steps'. Dates have been identified but not confirmed.</p> <p>Cllr Dickson again thanked Chief Supt Main for allowing the announcement at the end of the conference, highlighting that it was a strong end to the day and as a consequence, the positive ripple effect as a result of it, has progressed quickly.</p>	
4.4	North Ayrshire Council - Motion	
	<p>Cllr Dickson advised that following the successful passing of a motion at North Ayrshire Council's recent meeting, it is committed to setting up an ACEs Collaborative Forum, that they will work with East and South Ayrshire Councils to raise awareness and commit to providing opportunities for officers and Elected Members to view the 'Resilience' documentary and to have access to other relevant learning resources. The Council is committed to working towards a 'community led' approach to working with people who have been affected by ACEs and trauma. To take this work forward, Community Justice Ayrshire will establish a Pan-Ayrshire Collaborative Forum. Community Planning Partnership organisations will be asked to nominate relevant officers to sit on the Forum. The Chief Executive will also be making arrangements for</p>	

	<p>the 'Resilience' documentary to be shown in each of the six North Ayrshire Locality Partnership areas.</p> <p>Chief Supt Main advised he has been in contact with the three Community Planning Partnerships, in the interim period. The Police have a licence to screen 'Resilience', with the structured interview panel, and will make this available to local authorities in the hope of working collaboratively, reaching a larger audience at no cost.</p> <p>Kevin advised there have been a number of events in East Ayrshire within the education clusters. They are now working to ensure the right structure is in place and a consistent message is shared with staff.</p> <p>Jackie advised there had been some screenings of 'Resilience' in South Ayrshire, however no formal approach is in place. Julie has requested screenings for all elected members. Alice advised the ADP are also trying to coordinate a screening event.</p> <p>Regarding the 'next steps', a date will be confirmed for the advisory group meeting, the conference report will be made available on the website and shared with partners, as well as a weekly feature on each speaker.</p>	
5.	BEGINNINGS, BELONGING, BELIEF	
5.1	Community Justice Outcomes Improvement Plan (CJOIP) Quarter 4 Update for Information	
	<p>Alice provided a verbal update for information. On the whole the progress made in relation to the commitments has been very positive. More detailed information will be required from partners in order to populate the annual report. Some commitments will be carried forward into the new year with work still ongoing.</p>	
5.2	Locality / Thematic Group Updates – Update for Information	
	<p>Alice provided a verbal update on the locality and thematic groups for information. All four thematic groups have identified their key areas of focus for 2018/19. At the next set of meetings the groups will formulate their commitment plan in more detail and identify who will take the work forward.</p> <p>The Safer North Ayrshire Partnership has been re-established, with meeting dates scheduled throughout 2018. Alice met with the Chair to look at how Community Justice Ayrshire can link in to deliver local actions.</p> <p>The South Ayrshire Joint Action group continues to progress well, they have identified their key areas of focus and at the next meeting will formulate their commitment plan in more detail.</p> <p>The last meeting of the East Ayrshire Community Justice Collaborative Network was cancelled as Alice was unable to attend, and discussions are underway to try and identify a new date.</p>	
5.3	Outline for Community Justice Outcomes Improvement Plan 2018/2019 – For Endorsement	
	<p>Alice summarised the content of the draft Community Justice Outcomes Improvement Plan (CJOIP) 2018/19 which builds on the work of the first CJOIP 'Beginnings, Belonging, Belief' and will follow the ethos of this plan. The new plan is more streamlined and follows on nicely from the first plan. Cllr Dickson advised comments could be returned to Alice by Friday 6 April. If none are received, Alice will assume everyone is in agreement.</p>	
6.	SELF EVALUATION UPDATE	
	<p>Alice commented that a self-evaluation was scheduled to be undertaken in the new financial year, however she proposed that this is postponed until Autumn 2018 to allow the thematic groups time to progress with their commitments. The Board approved this proposal.</p>	
7.	COMMUNITY JUSTICE FUNDING	
7.1	CJ Ayrshire Staffing – Verbal Update for Information	
	<p>Graeme Smith is currently on secondment from Police Scotland however this will come to an</p>	

	end on Thursday 13 April. Following successful interviews, Kirsty Baker will commence with Community Justice Ayrshire on Monday 23 April as Planning and Performance Officer. Claire and Alice will continue in their secondment until March 2019.	
7.2	Transitions Funding – Verbal Update for Information	
	Alice circulated a document for information which detailed the service figures, including staffing costs to date, final figures have still to come in for the year end. The Scottish Government have confirmed in writing the agreement to carry over underspend.	
7.3	Turning Point Scotland Prison Support Pathways – Verbal Update on Service Evaluation for Information	
	<p>The project was due to finish at the end of May 2018 and following on from the last Board meeting, it was agreed an independent evaluation would take place. Alice advised it had been particularly challenging trying to identify someone to undertake the evaluation however with the support of East Ayrshire colleagues, this has now been done and the evaluation started.</p> <p>It is Turning Point Scotland's intention to withdraw from the service by March 2019 at the latest. As a result of this, Alice is proposing to the Board that Community Justice Ayrshire continue to fund the service in its current format (Support Assistant and 0.5 Coordinators role). Turning Point Scotland have received funding from the Robertson Trust which will pay for the other half of the Coordinators role. This will allow a more robust evaluation to be undertaken with partners to look at a longer term solution. In addition to this there would be some changes to the service, by adding in a community partners meeting post liberation.</p> <p>Although a different model is in place, Rhona advised it may be worthwhile looking at the SPS Evaluation in case any learning can be taken from this.</p> <p>The Board were in agreement to the proposal.</p>	
7.4	Service User Involvement Initiative – Report for Information	
	<p>Report provided for information. Alice confirmed this initiative is funded through the transitions funding and summarised the progress of the work undertaken to date and the expectations on the run up to the project concluding in June 2018. Alice will ask Dr Beth Weaver to provide an input on the initiative at a future Board meeting.</p> <p>Jackie provided an update on the South Ayrshire group, People's Involvement Networking Group (P.I.N.G), highlighting that there is an appetite for this work in the three authorities. South Ayrshire have now employed a fulltime Service User Involvement Worker with a dual role who will be involved in the continued development of the group. Having an employed peer within Justice Services is a first for the service, but proving very powerful. North Ayrshire are also looking to recruit a 0.5 Service User Initiative Development Officer to take the work forward within their group.</p>	AD
7.5	Strength in Recovery Initiatives – Verbal Update for Information	
	<p>Following on from the last board meeting Alice has met with ADP colleagues in North Ayrshire with a view to supporting the further development of the BBV Mentors and the work they are undertaking within HMP Kilmarnock. Work is already established however there is scope to do more.</p> <p>Alice has met with ADP colleagues in South Ayrshire with a view to supporting the links with Housing for the new housing pilot (Housing First). This would allow a peer to work more closely with those in the homeless system. Funding is already committed from the ADP and Housing. Community Justice Ayrshire would be adding to this. Work is in the very early stages but is allowing the opportunity to try something different.</p> <p>There is already a lot of work undertaken in East Ayrshire but Alice has not had the opportunity to explore this further with ADP colleagues and partners.</p> <p>Alice is proposing £10,000 to each local authority area. The Board were in agreement to the proposal.</p>	

8	CURRENT PARTNERSHIP WORKING:UPDATES	
8.1	HMP Kilmarnock Visitor Centre – Verbal Update for Information	
	Michael provided a verbal update on the progress of the visitor centre within HMP Kilmarnock. Up until recently work had been progressing slowly with some obstacles identified, all of which have now been overcome, and it is now sitting with SPS for final approval. The plan is to create a private interview area within the external visitor centre. It will not be a big change however it is one for the better.	
9.	ANY OTHER PARTNER UPDATES:	
9.1	Scottish Fire and Rescue Service’s Transformation Consultation – Verbal Update for Information	
	Jim Anderson provided a verbal update on the Scottish Fire and Rescue Service’s Consultation which will run until 14 th May 2018. The Scottish Government has increased the spending capacity by £15.5 million for 2018/2019 to deliver transformation. The consultation sets out the vision, explains why the SFRS needs to transform and asks a number of important questions about how transformation should be achieved. The consultation can be accessed via the following link http://www.fireScotland.gov.uk/transformation/public-consultation.aspx	
10.	A.O.C.B	
	Jackie asked whether the Department of Work and Pensions (DWP) were ever members of the Board under the former arrangements or whether they could be invited to become a member. Alice advised she recognised this as a gap in service and has met with DWP colleagues to discuss the development of links and their involvement in some of the thematic groups. If the Board were in agreement for the DWP to be invited then Alice will arrange to extend the invite. Cllr Dickson advised she would be supportive of this, highlighting while we require their assistance and support it is equally important for the DWP to be aware of the issues facing some of our communities and service users.	AD
11.	THANKS AND CLOSE	
	Cllr Dickson thanked Graeme for his contribution during his secondment with Community Justice Ayrshire and wished him well on his return to Police Scotland. Cllr Dickson thanked Chief Supt Main for offering the opportunity of a secondment. Fiona offered to host the next Board meeting at WG13 in Kilmarnock.	
12.	DATE AND TIME OF NEXT MEETING	
	Wednesday 20 June 2018 at 1.30pm, Middle Floor, WG13, 13 West George Street, Kilmarnock.	

Action Point	Owner	Required (Date)	Completed (Date)
Speak to colleagues in Dumfries & Galloway who will ask Fiscal to speak about a model of working.	Stuart	13.12.2017	
Extend invite to Department of Work and Pensions to future Board meetings	Alice	20.06.2018	
Extend invite to Dr Beth Weaver to provide input at future Board meeting regarding Service User Initiative	Alice	19.09.2018	